

**CHEYENNE COUNTY BOARD OF COMMISSIONERS  
CHEYENNE COUNTY BOARD OF EQUALIZATION  
April 7, 2025**

The Cheyenne County Board of Commissioners and Board of Equalization held an open and public meeting on Monday, April 7, 2025 in the Commissioners Meeting Room, Cheyenne County Court House, 1000 10<sup>th</sup> Avenue, Sidney, Nebraska. A notice of this meeting was published in the Sidney Sun-Telegraph on April 3, 2025, aired on News Channel Nebraska Radio, posted on the bulletin board in the County Court House and on the Cheyenne County website. Copies of the agenda were posted on the Court House bulletin board, transmitted to each Commissioner and kept current and available to the public at the Office of the County Clerk. Chairman Darrell Johnson called the meeting to order at 8:00 A.M., with the following present:

|                     |                                     |
|---------------------|-------------------------------------|
| Randal D. Miller    | Commissioner of the First District  |
| Darrell J. Johnson  | Commissioner of the Second District |
| Philip E. Sanders   | Commissioner of the Third District  |
| Beth E. Fiegenschuh | County Clerk and Clerk to the Board |

Everyone present recited the Pledge of Allegiance.

Chairman Johnson announced a copy of the current Open Meetings Act is posted on the wall in the Commissioners Meeting Room.

The current agenda has been reviewed. A motion was made by Sanders, seconded by Miller to approve the current agenda as presented. Roll Call: Aye: Sanders, Johnson, Miller. Nay: None.

The Minutes of the March 17, 2025 meeting have been reviewed. A motion was made by Miller, seconded by Sanders to approve the Minutes as written. Roll Call: Aye: Johnson, Miller, Sanders. Nay: None.

Abbreviations for claims: Ex (Expenses), Ga (Garnishment), In (Insurance), Mi (Mileage), Re (Retirement), Sa (Salaries), Se (Service), Su (Supplies), Ta (Tax), Ut (Utilities).

**GENERAL FUND**

Employee Payroll 152,328.50-Sa; Allo Communications 1,340.28-Ex; Stacy Bach 5,000.00-Se; Brenda Blanke 1,100.00-In; Blue Cross Blue Shield 82,390.68-In; Bluffs Facility Solutions 1,090.89-Su; C-Weed Management 5,897.00-Se; Capitol Counseling 475.00-Ex; Cheyenne Co Clerk 4,028.02-Ex; Century Link 99.30-Ex; Cheyenne Co Clerk 10,550.15-Re; 11,291.82-Ta; Cheyenne Count NE 582.00-Ex; Cheyenne Co District Court 403.00-Ex; Cheyenne Co Sheriff's Office 1,578.20-Ex, 153.51-Su; Cheyenne Co Treasurer 16,630.27-Ex, 20,093.14-Ex; City of Sidney 7,500.00-Ex, 1,666.67-Ex; 4,741.71-Ut; Corporate Warehouse Supply 559.85-Su; County Printer 405.00-Su; Cranmore Pest Control 55.00-Se; Crossroads Tech Service 447.95-Se; Culligan 253.75-Ex; Wendy C Cutting 238.00-Ex; Darin's Auto Repair 4,937.18-Ex; Dash 63.80-Su; Day & Night Plumbing 9,210.00-Se; Dept Correctional Services 1,495.88-Ex; E&S Auto Supply 93.75-Su; Eakes 3,753.30-Su; A. Elliott Law 7,455.85-Se; Law Office of Steven E Elmshaeuser 640.00-Se; First Net 763.27-Se; Five Nines Technology 6,740.20-Ex; KSID 300.00-Ex; Grainger 227.16-Ex; Great America Financial Services Corporation 85.06-Ex; Hamilton Telecommunications 89.90-Se; Lois I. Hart 538.81-Ex; Holyoke, Snyder, Longoria 350.00-Se; Hometown Leasing 1,495.53-Ex; Amber Horn 2,242.00-Mi&In; Huber & Associates 264.00-Ex; Ideal Linen & Uniform

135.41-Se; Ron Kissler 125.00-Ex; Lyle Kurth 17.50-Ex; Judy Larsen 80.00-Ex; Matzke, Mattoon 100.00-Ex; Miller Law Office 15,250.00-Se; MIPS 3,419.30-Se; Moser Funeral Home 1,500.00-Ex; NE Clerks of the District Court Assn. 75.00-Ex; NE Land Tire 117.83-

Ex; Paula Parker 895.89-In; Pepsi-Cola 96.08-Su; Pix 4D Inc. 5,590.00-Ex; Plummer Insurance 40.00-Su; Prairie Sates Communications 1,237.34-Se; Protex Central Inc. 180.00-Se; The Radar Shop 559.50-Su; Regional West Garden Co 757.00-Ex; Reynolds, Korth & Samuelson 9,482.00-Ex; Georgia Rogers 103.60-Mi; Royal Flush Sanitation 100.00-Ex; Phil Sanders 115.50-Mi; Schuch Rentals 150.00-Ex; Scotts Bluff Co Detention Center 2,300.00-Ex; Security First Bank 1,171.64-In; Sidney Regional Medical Center 731.00-Ex, 1,100.00-Ex; Sidney Sun Telegraph 361.76-Ex; Julie A. Slagle 100.00-Ex; Sonny's Super Foods 74.94-Su; Specialized Pathology Consultants 1,360.00-Se; Charter Communications/Spectrum 159.99-Ex; Tyler Technologies 898.00-Ex; U-Save Pharmacy 85.00-Ex; US Bank 145.00-Se, 87.50-Su; US Bank Attorney 890.52-Ex, 1955.12-Se, 839.00-Su; US Bank Buildings & Grounds 282.57-Se, 312.23-Su; US Bank Clerk 677.95-Se; US Bank District Court 433.58-Su; US Bank Sheriff 1,223.75-Ex, 474.95-Mi, 403.60-Su; US Bank Treasurer 450.26-Su; Verizon Wireless 259.88-Ex.  
TOTAL: \$ 428,550.57.

#### **ROAD FUND**

Employee Payroll 55,274.53-Sa; Asa Bunner 31.00-Ex; Battle Armor Designs LLC 4,795.00-Ex; Black Hills Energy 3,010.85-Ut; Blue Cross Blue Shield 23,008.29-In; Bomgaars 32.28-Su; Century Link 283.41-Ex; Cheyenne Co Clerk 3,629.81-Re, 4,155.94-Ta; City of Sidney 722.58-Ut; Cliff Farms 2,602.50-Ex; E&S Auto Supply 714.14-Su; Eakes Office Solutions 419.74-Su; Finney's 243.65-Su; Floyd's Truck Center 13.70-Ex; Hometown Leasing 198.22-Ex; Ideal Linen/Bluffs Facility Solutions 101.82-Su; J&A Traffic Products 850.00-Su; Howard Kurth 112.50-Ex; Matthew Mitchell 32.20-Mi; NE Public Power District 56.72-Ut; NE Machinery Co 5,515.28-Su; Nebraska Land Tire 9,600.10-Se; Nienhueser Farms 2,415.00-Ex; Panhandle Automotive Group 5.39-Su; Powerplan 1,436.25-Su; Sidney Glass 46.62-Su; Sidney Regional Medical Center 60.00-Ex; Sidney Sun-Telegraph 150.80-Ex; Charter Communications 100.00-Ex; Colleen Terman 47.60-Mi; Kurt Tremain 700.00-Ex; US Bank 218.71-Ex; Verizon Wireless 93.73-Ex; Village of Dalton 76.60-Ut; Village of Lodgepole 86.30-Ut; Village of Potter 112.71-Ut; Wyoming First Aid & Safety Supply 203.70-Su; 21<sup>st</sup> Century Equipment 106.14-Su.  
TOTAL: \$121,263.81

#### **VISITORS FUND**

Employee Payroll 2,835.60-Sa; Black Hills Energy 217.58-Ut; Blue Cross Blue Shield 2,371.25-In; Cheyenne Co. Clerk 191.40-Re, 213.25-Ta; Cornhusker Marriott Hotel 494.00-Ex; Hometown Leasing 98.14-Ex; Lamar 432.00-Se; Kendra Mitchell 324.52-Mi; NE Travel Association 125.00-Ex; US Bank 2,007.68-Ex.  
TOTAL: \$9,310.42

#### **PRESERVATION AND MODERNIZATION**

MIPS 343.00-Ex.  
TOTAL: \$343.00

## KENO

Critter Sitter 250.00-Ex; Sidney Veterinary Hospital 1,536.15-Ex; US Bank 112.00-Ex.  
TOTAL: \$ 1,898.15

## E911 FUND

Employee Payroll 20,509.64-Sa; Blue Cross Blue Shield 12,611.03-In; Ashley Boman 1,100.00-In; Century Link 88.83-Ex,106.39-Ex; Cheyenne Co Clerk 1,367.54-Re;1,504.48-Ta;Culligan 29.95-Ex; DAS State Acctg-Cent Fin OCIO 537.60-Se; FirstNet 620.20-Se; Frontier 34.19-Ex; Ideal Linen 36.57 Supply-Su; Spectrum Business 246.92-Ex; US Bank 1,196.81-Ex.  
TOTAL: \$ 39,990.15

## 911 WIRELESS

Hamilton Info Systems 1,410.68-Se.  
TOTAL: \$ 1,410.68

## EMERGENCY MANAGEMENT FUND

Employee Payroll 4,975.27-Sa; Kay L Anderson 350.00-Se; Black Hills Energy 462.49-Ut; Blue Cross Blue Shield 4,443.85-In; Cheyenne Co Clerk 335.83-Re,347.72-Ta; City of Sidney 187.28-Ut; Eakes Office Solutions 27.72-Su; Adam Hayward 350.00-Se; Brandon Loy 350.00-Se; NKC Tire 25.00-Ex; Charles Roderick 350.00-Se; Elizabeth Yost 350.00-Se.  
TOTAL: \$ 12,555.16

**GRAND TOTAL: \$615,321.94.**

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A motion was made by Sanders, seconded by Miller to approve and pay all claims as stated above. Delinquent taxes were deducted where owing. Roll Call: Aye: Miller, Sanders, Johnson. Nay: None.

There was no correspondence to review.

The Board reviewed an application for General Assistance from Curtis Tucker for a County burial for Beverly Ann Tucker. Cheyenne County Attorney Amber Horn previously reviewed the application and it was her opinion that the application should be denied based on the Guidelines established by the County for general assistance. Section 5-201 states, in part, that if the responsible relative has made financial arrangements to provide for the services, the application will be denied. The amount of funds paid to the funeral home was \$1,820.00. A motion was made by Sanders, seconded by Miller to deny the application for assistance. Roll Call: Aye: Sanders, Johnson, Miller. Nay: None.

Cheyenne County Tourism Director Kendra Mitchell discussed with the Board proposed changes to the following documents: Visitors Committee By-Laws, Tourism Director Job Description, Visitors Committee Member Job Description, Visitors Committee Member Application, Grant Guidelines and Policies and Grant Agreement Templates. The proposed changes are as follows:

### By-Laws

Term limits were Introduced (maximum of two successive terms). Regular meetings were shifted to a quarterly schedule with an additional special meeting for budget review and clarified the role of the Tourism Director in relation to the Visitors Committee.

#### Tourism Director Job Description

Responsibilities for grant administration were updated. Oversight of the Visitor Center and active participation with the Visitors Committee were added.

#### Visitors Committee Member Job Description

Added a new document outlining duties, expectations and structure for Committee members.

#### Visitors Committee Member Application

A new document standardized the process for individuals applying to serve on the Visitors Committee.

#### Tourism Grant Policies and Guidelines

The Event Incentive Grant was removed and a new Facility Promotion Grant was added. Grants will now be reviewed on a quarterly basis. Both Event and Facility Promotion Grants require a 25% match and must demonstrate a marketing reach of at least 50 miles.

#### Grant Agreement Templates

A new process component was added. Each grant type now includes an agreement specifying funded items, grant acknowledgment/crediting requirements and deadline compliance.

After a discussion, a motion was made by Miller, seconded by Sanders to table this matter to the April 21, 2025 meeting to allow the Visitors Committee to reconvene and begin having Committee meetings. Cheyenne County Attorney Amber Horn will chair the first meeting for the purpose of electing a Chairman and Vice-Chairman. Roll Call: Aye: Johnson, Miller, Sanders. Nay: None.

Brenda Blanke began by stating that the Safety Committee would like to hold AED and CPR trainings for the County employees. The date would be May 13<sup>th</sup> and there would be 2 sessions, one in the morning and one in the afternoon. There would be a limit of 48 employees who could attend. The cost would be \$27.00 per attendee and \$40 for the room rent at Western Nebraska Community College. Chad Engle from NIRMA will provide the trainings. A motion was made by Miller, seconded by Sanders to approve the trainings. The cost of the trainings will be paid from the Safety Committee budget. Roll Call: Aye: Miller, Sanders, Johnson. Nay: None.

Joe McCarn, Cheyenne County Chamber Director, presented the quarterly report of activities of the Cheyenne County Chamber of Commerce.

Cheyenne County Highway Superintendent Skylar Saucedo updated the Board on road activities.

Kevin Sylvester who prepared the 2023-2024 Cheyenne County Audit, discussed with the Board the Audit. A motion was made by Miller, seconded by Sanders to approve the Audit as presented. Roll Call: Aye: Sanders, Johnson, Miller. Nay: None.

There were no comments from the public.

At 9:40 A.M., a motion was made by Miller, seconded by Sanders to enter into executive session to discuss Court House security. Roll Call: Aye: Johnson, Miller, Sanders. Nay: None.

At 10:30 A.M., a motion was made by Miller, seconded by Sanders to exit executive session. Roll Call: Aye: Miller, Sanders, Johnson. Nay: None.

There being no further business to come before the Board, the meeting was adjourned at 10:30 A.M.

Dated this 7th day of April 2025.

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Darrell J. Johnson, Chairman

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Philip E. Sanders, Vice-Chairman

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Randal D. Miller, Member

ATTEST:

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Beth E. Fiegenschuh, Cheyenne County Clerk